



The Gateway Resilience Fund
providing relief for employees and owners of small businesses in the St. Louis region
Application

All information contained in this application is confidential.

The Program: The Gateway Resilience Fund makes grants to support employees, essential contractors, and owners of small businesses in the St. Louis region who are experiencing a financial burden due to a disaster or other extreme situation.

Eligibility: You are eligible to apply if you meet both of the following conditions:

- You are an employee, essential local contractor, or owner of an independent bar, restaurant, entertainment venue, retail establishment, or other small locally owned business in the St. Louis region
- You have experienced financial burden due to the coronavirus pandemic, a qualifying event.

In addition, a gift from the St. Louis Downtown Community Improvement District (CID) allows the Fund to make \$5,000 grants to affected small, locally owned businesses in its 180-block area. Small businesses in this area with at least 5 employees and 2 years in business are eligible to apply.

Grant options for individual support: \$1,000 direct payment of bills to vendor **OR** \$500 check mailed to applicant.

Application: To be considered for grant support, read, print or save, and complete all pages of this application.

If you need help completing the application, contact GRF@stlgives.org. Solicitudes aceptadas en español.

- Attach current bills or invoices if you want them paid directly.
- Submit complete, signed application with all required documentation by methods on bottom of page three.
- Checks to applicant will be mailed directly to you at the address below. Vendor checks are mailed directly to the vendor.
- You will be notified of your application status as quickly as humanly possible. Depending on volume of applications, turnaround could take several days. Please be patient with us. This is a new reality for us all.

SECTION 1: INFORMATION ABOUT YOU

| | | | |
|---|--|---|------|
| Applicant Name (print clearly): | | <input type="checkbox"/> Employee <input type="checkbox"/> Contract Employee <input type="checkbox"/> Employer <input type="checkbox"/> Business Owner <input type="checkbox"/> Self-employed | |
| Mailing Address: | | | |
| City: | | State: | Zip: |
| Preferred phone: () | | Email: (if we have questions, we will email you) | |
| INFORMATION ABOUT WHERE YOU WORK | | Have you applied to this program before? <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Employer or Business name (if self-employed, write your name): | | Qualifying sector: <input type="checkbox"/> restaurant <input type="checkbox"/> bar <input type="checkbox"/> entertainment/music <input type="checkbox"/> retail, selling: _____ <input type="checkbox"/> service (childcare/ eldercare/ cleaning/hair/etc.) _____ <input type="checkbox"/> Other small business, specifically: _____ | |
| Business owner's name: | | | |
| Employer preferred phone: () Employer email: | | Your position, title, or role: | |
| Business physical address, including zip code (CID grant dollars are tied to location): | | Is this your primary source of income? | |
| Employers and Business Owners: Please provide the number of your employees: | | Employers and Business Owners: When was your business established? | |

Applicant Name, printed clearly: _____

SECTION 2: DESCRIBE YOUR SITUATION

SECTION 3: SPECIFIC REQUEST

Type of Support

- ☐ \$500 Direct support as a **check** mailed to the address on the front. If this is an issue, tell us how in the box above.
- ☐ Up to \$1,000 paid directly to vendors *. See below for eligible expenses.
- ☐ Business owners in the STL CID applying for \$5,000 business support must attach a copy of current business license showing City address.

*Grants paid to vendors in response to an unpaid bill or invoice for eligible expenses. **Examples of eligible expenses:**

rent, mortgage lease or occupancy payments
temporary housing expenses
security deposits for new housing
utility bills (electricity, heating, water, etc.)
medical expenses not covered by insurance
funeral expenses for immediate family
equipment or other business expenses

home health care
medical equipment
counseling
child care services
car payments
car repair

travel related to work
credit card payments
cable, phone or internet
insurance premium payments
student loans, expenses, or tuition

*The Program **cannot** make grants for legal fees, collection agency requests, grave markers or repairs due to negligence, misuse, or neglect.

List bills **in preference order**, and attach bill, invoice, lease or mortgage coupon:

| |
|-----------------------------------|
| Vendor Name and amount requested: |
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IMPORTANT: If you are asking the Gateway Resilience Fund to pay your bills, include with your application the following:

- Bill, invoice, lease, or mortgage coupon that includes your name, account number, amount due and mailing address.

Grant Payment: If an application is approved, payment will be made within a few days.

- Grants paid to the applicant will be made by check. If you cannot receive a check, explain the issue in the box above.
- Vendor(s) will be paid by check. Payments will include your account number, if applicable, and a copy of the bill or invoice you provided with the application.
- Businesses receiving CID grants will be paid by check mailed to the business address on page 1.

Applicant Name, printed clearly: _____

SECTION 4: THE FINE PRINT

An application does not guarantee grant support.

Information provided in this application will be confidential between you and the St. Louis Community Foundation. Your employer or former employer may be asked to confirm that you are eligible for support.

Your signature below certifies that you understand the paragraphs above; that the information you provided is true and complete; authorizes the Foundation to verify information provided in connection with processing this application; and releases the St. Louis Community Foundation, its donors, and advisory committee from any liability associated with the denial of or funding of this application.

Signature: _____

Applicant Signature

Date

Before you submit, complete the Application Checklist for your own peace of mind:

- ☐ I read the requirements and I feel that I qualify
- ☐ I have emailed GRF@stlgives.org or called 314-588-8200 with any questions I had
- ☐ I completed Sections 1, 2 and 3 with all the details requested
- ☐ I am enclosing current required documentation for each vendor listed in Section 3.
- ☐ I read Section 4 thoroughly, and signed and dated my application
- ☐ I am keeping a copy of my application for my files (take a picture of each page!)
- ☐ I am emailing or mailing my entire application and supporting documentation to The Gateway Resilience Fund at the St. Louis Community Foundation

The Gateway Resilience Fund was established in 2020 to provide emergency relief to employees, owners and essential contractors of restaurants, bars, entertainment venues and other small independent, locally owned businesses in the St. Louis region in response to the coronavirus pandemic. Special funding allows eligible St. Louis City businesses to apply for CID grants.

The fund encourages gifts from individuals, foundations, and companies who believe in the power of community members helping each other. All gifts qualify as a charitable contribution. Give at stlgives.org/covid19/gateway-resilience-fund

The Gateway Resilience Fund is a component fund of the St. Louis Community Foundation, a 501(c)(3) public charity. The Foundation inspires purposeful philanthropy that connects community and donors to build and preserve a more equitable and vibrant region. Neither the Gateway Resilience Fund nor the Foundation discriminates on the basis of race, religion, creed, national origin, gender, age, color, gender identity, veteran status, physical or mental disability or any other protected class.

The St. Louis Community Foundation is solely responsible for all decisions regarding charitable distributions from the fund.

Submit your completed, signed application with supporting documentation through one of these channels.

EMAIL: to GRF@stlgives.org

MAIL to: Gateway Resilience Fund
St. Louis Community Foundation
#2 Oak Knoll Park
St. Louis, MO 63105



FAX: You may fax your application to **314-588-8088** but you **MUST** email GRF@stlgives.org to alert us of the fax. Failure to email this information could result in significant delays.

DROP OFF: Applications may be dropped off into the secure mailbox at #2 Oak Knoll Park, 63105. The mailbox is located on the arched door, at the top of the wheelchair ramp, to the right of the front door. You must email GRF@stlgives.org to alert us you have dropped off your application.

stlgives.org/covid19/gateway-resilience-fund